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Craig R. Wood, David C. Thompson, Lawrence O. Picus, Don I. Tharpe

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A must-read for anyone involved in school business management, this comprehensive textbook addresses a broad range of topics—from the basics of accounting principles to strategic planning, legal liability, taxation, purchasing, budgeting, and management information systems. Chapters focus on such key issues as total quality management, site-based management, and the future of school business management. Each chapter is designed to serve as a stand-alone teaching unit or as a reference to an area of particular interest.

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